

The University of Winnipeg Collegiate
FIELD TRIP PROPOSAL
(within Manitoba)

This Field Trip is used to plan educational field trips inside the Province. It is to be completed by the teacher in charge, and reviewed and approved by the Dean. Proposal Forms must be submitted for approval one week in advance of the departure date.

TEACHER IN CHARGE: _____

DESTINATION: _____
DATE OF TRIP: _____ Departure Time: _____ Return Time: _____
GRADE LEVEL: _____ # OF STUDENTS: _____ # OF MALE: _____ # OF FEMALE: _____
Area of study: _____
Purpose of trip: _____

COSTS

Estimated total cost of trip per parent/student: School \$ _____ Student \$ _____

Transportation cost per student, if applicable: School \$ _____ Student \$ _____

Lodging cost per student, if applicable: School \$ _____ Student \$ _____

Program cost per student, if applicable: School \$ _____ Student \$ _____

Accommodation for overnight stay (billeting, school, hotel, other): _____

TEACHER IN CHARGE _____
signature date

DEAN _____
signature date

